

# Week Ahead

Monday 19<sup>th</sup> – Friday 23<sup>rd</sup> November 2018

## Dear Parents,

Dear Parents,

HELP!!!! You will recall our previous announcement regarding Operation Christmas Child, which is one of the most wonderful of the charities CAEA supports. The deadline for the Christmas boxes was 16 November, but so far we have received very few offerings. We would be most appreciative if the parent community would make a real push over the next few days to get the boxes in to the school. We have meanwhile extended the deadline to Monday 19<sup>th</sup> November by 9.00am, but this is really pushing it. Do remember that your generosity will make a very real difference to some of the world's poorest children.

On a very different topic, you will recall that we recently carried out an Internet Safety Week for our students, and this has already proven highly beneficial. In this light, we are intending to hold a "Parent Forum" with the same focus. This will enable our safeguarding team to provide advice and support for parents as they deal with their children and social media. Details and date in our next Week Ahead.

Finally, we are beginning a Debating Club for our students, and we are hopeful that we will be able to get strong interest from the various sectors of our student body. We'd appreciate a word of support from you to your child.

Best wishes,

Mrs Kim Salthouse  
Head of School

Dr Duncan Rollo  
Principal

## Notices

**If you would like to book appointments for Junior/Senior Parent Meetings on Friday 23<sup>rd</sup> November, please contact the school office.**

### **Gentle Reminder – Audio Recording Form**

Over the half term break you would have received your child's half term report with some other paperwork; included in the pack was a form to be completed from Mrs Driver (our Speech and Language therapist) asking for permission for Audio recording.

Please could this form be returned as soon as possible as we need this for Data Protection.

Thank you

### **Operation Christmas Child**

We are maintaining our commitment again this year to support Operation Christmas Child. As you will recall, this programme involves our students and their families making and bringing in wrapped shoe-boxes containing small gifts which will be destined for poor children in deprived countries. Please note that the boxes must be at school no later than Friday, 16 November. We thank you for your support in this most wonderful effort.



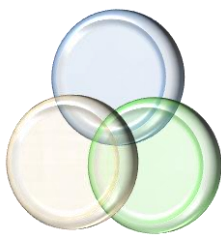
### **Secret Santa**

All students are invited to buy a 'Secret Santa' present for another child in their class. This ensures all students receive a Christmas Present at the Christmas lunch.

Your child or child's teacher will be letting you know over the next few days who they can buy a 'Secret Santa' present for.

The present should cost no more than £10.00 and be handed into school by Friday 7<sup>th</sup> December. The presents will be given out at the school Christmas lunch on Thursday 13<sup>th</sup> December. Please wrap the present up and clearly label it with the recipient student's name and class, stating it is for 'Secret Santa'.

Thank you.



# Week Ahead

Monday 19<sup>th</sup> – Friday 23<sup>rd</sup> November 2018

## Stowmarket's Christmas Food Bank

After the success of our Harvest Appeal for toiletries and long-life products for Stowmarket, the UAS class are collecting the same products for the Christmas Food Bank. We would like to receive any donations you may send into the school by Friday 23<sup>rd</sup> November.

We are also collecting any used postage stamps for charity; if you could, please save and send the stamps in to the school office or to Mrs Shaul. With Christmas fast approaching we are sure we can collect a large number.

Thank you.



## Friday 23<sup>rd</sup> November 2018

We will be hosting a boot sale at the school, part of the program on our Parent Meetings Day. We are asking students to bring in old toys, gadgets and any other items to be sold within their class. Students will also have the opportunity to buy cakes and other tasty treats. All the money raised will go towards this year's school production of Mary Poppins.

Thank you for your continued support.



## Students Who Travel by Taxi

Please could parents ensure that their child's taxi is informed if a child is to be absent from school and does not need to be collected by the taxi. It has come to light on a number of occasions that taxis have arrived at the school at the end of the day to collect students to return home. We have had to explain that the child has been collected for medical appointments/or sent home unwell.

Thank you.

## School Diaries

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

## Sunday boarding arrangements

Please can Parents let Mr Thompson know in advance, either by email at [athompson@centreacademy.net](mailto:athompson@centreacademy.net), or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

### Boarding House Telephone Numbers:

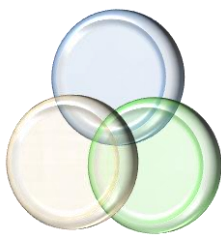
Mr Thompson can be contacted on the following mobile number during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

Mr Thompson - 07555 416 172

## Gentle Reminders:

- If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the student's name and the instructions of administration.
- Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.
- Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.



# Week Ahead

Monday 19<sup>th</sup> – Friday 23<sup>rd</sup> November 2018

---

- Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.
- During the summer please ensure your child has sun cream, a sun hat and appropriate glasses with them; all items should be marked with the child's name.

<b>Autumn Term 2018</b>	
Friday 23 <sup>rd</sup> November 2018	<i>Parents Meetings</i>
Friday 14 <sup>th</sup> December 2018	<i>Carol Service – 2.15pm</i>
Friday 14 <sup>th</sup> December 2018 - Term Ends	<i>School Finishes - 3.00 pm</i>