

WEEK AHEAD

Monday 3rd – Friday 7th December 2018



Dear Parents,

Important business first: we are informed that the school is missing some key admissions and related forms, including the Therapy/Photo/Audio form and copies of certain birth certificates and passports. As a result, we will be forwarding to the relevant parents certain documents; these need to be completed and returned to Mrs West no later than Friday 11 January 2019. We very much appreciate your cooperation in this most important exercise.

Almost as important but a bit more fun: the Secret Santa deadline is 7 December; so far, we do not have very many presents in, so we shall urge that this is remedied in the next few days. Many thanks for your help in this.

Please take a special look at the information on the Christmas Raffle and Children in Need. We want to say a special thank you to the Student Council, which, under Mr Stott's direction, succeeded in raising a considerable amount of money that will support children around the world. Exceptionally well done!

Finally, our thanks to our parent community for supporting our new Debating Club; since we wrote to you recently, participation has jumped up and we now have 15 children participating. Many thanks to Mrs Driver for her sponsorship of this group.

Thank you.

Best wishes,

Mrs Kim Salthouse
Head of School

Dr Duncan Rollo
Principal

UPCOMING EVENTS

Friday 14th December 2018

2.15 pm

Carol Service

3.00 pm

School Finishes

Secret Santa

All students are invited to buy a 'Secret Santa' present for another child in their class. This ensures all students receive a Christmas Present at the Christmas lunch.

Your child or child's teacher will be letting you know over the next few days who they can buy a 'Secret Santa' present for.

The present should cost no more than £10.00 and be handed into school by Friday 7th December. The presents will be given out at the school Christmas lunch on Thursday 13th December. Please wrap the present up and clearly label it with the recipient student's name and class, stating it is for 'Secret Santa'.

Christmas Raffle and Children in Need

The Student Council has worked hard in supporting Children in Need this year and managed to earn £125.00 for young people all around the world. This was a great effort from the student community and I would like to thank everyone who had an active part to play.

Centre Academy will be hosting a Christmas Raffle on the 14th December, we ask parents for donations of items to go in the raffle. All the money earned will go towards the school's production of 'Mary Poppins'. Thank you for your continuing support.

Daniel Stott

Audio Recording Forms

If you have not done already, please return your permission for our Speech and Language Therapist to record your child, this is needed for Data Protection Reasons.

NOTICES

Students Who Travel by Taxi

Please could parents ensure that their child's taxi is informed if a child is to be absent from school and does not need to be collected by the taxi. It has come to light on a number of occasions that taxis have arrived at the school at the end of the day to collect students to return home. We have had to explain that the child has been collected for medical appointments/or sent home unwell.

Thank you.

School Diaries

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

Sunday boarding arrangements

Please can Parents let Mr Thompson know in advance, either by email at athompson@centreacademy.net, or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

Boarding House Telephone Numbers:

Mr Thompson can be contacted on the following mobile number during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

Mr Thompson - 07555 416 172

Gentle Reminders:

- ✚ If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the student's name and the instructions of administration.
- ✚ Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.
- ✚ Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.
- ✚ Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- ✚ All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.
- ✚ During the summer please ensure your child has sun cream, a sun hat and appropriate glasses with them; all items should be marked with the child's name.