

# WEEK AHEAD

Monday 11<sup>th</sup> – Friday 15<sup>th</sup> February 2019



Dear Parents,

We'll keep this very short!

Please note the announcement regarding the WWF initiative made by our Eco Council. This is a most worthy cause and we know that our parent community will make every effort to support it.

Please also note that Friday 15 February is the beginning of our Half-Term break—and that school finishes at 12:00. It is essential that all children are collected at that time.

So our students will be leaving a bit early—but, we want you to know that this is not the case for our teaching staff, all of whom will use the afternoon for an INSET—great dedication.

Best wishes,

Mrs Kim Salthouse  
Head of School

Dr Duncan Rollo  
Principal

**Friday 15<sup>th</sup> February 2019**  
**School finishes for half term break at 12.00pm**

**Monday 25<sup>th</sup> February 2019**  
School Commences

**Friday 1<sup>st</sup> March 2019**  
Parent Discussion Forum – 2.00pm

**Friday 8<sup>th</sup> March 2019**  
Parent Meetings

**Friday 5<sup>th</sup> April 2019**  
Easter Service – 2.15pm  
School Finishes 3.00pm



Old Rectory House are holding a Valentine's Cake Stall next Thursday – 14<sup>th</sup> February.

This is to raise money to support the Eco School Council's project to Adopt Endangered Animals.

All contributions are welcome.  
Thank you



**If your child travels by Taxi**  
**Please ensure the taxi company are aware school finishes at 12.00 noon on**  
**Friday 15<sup>th</sup> February for half term**  
**Thank you**

# NOTICES

## ***Students Who Travel by Taxi***

Please could parents ensure that their child's taxi is informed if a child is to be absent from school and does not need to be collected by the taxi. It has come to light on a number of occasions that taxis have arrived at the school at the end of the day to collect students to return home. We have had to explain that the child has been collected for medical appointments/or sent home unwell.

Thank you.

## ***School Diaries***

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

## ***Sunday boarding arrangements***

Please can Parents let Mr Thompson know in advance, either by email at [athompson@centreacademy.net](mailto:athompson@centreacademy.net), or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

## ***Boarding House Telephone Numbers:***

Mr Thompson can be contacted on the following mobile number during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

Mr Thompson - 07555 416 172

## ***Gentle Reminders:***

- ✚ If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the student's name and the instructions of administration.
- ✚ Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.
- ✚ Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.
- ✚ Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- ✚ All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.
- ✚ During the summer please ensure your child has sun cream, a sun hat and appropriate glasses with them; all items should be marked with the child's name.