

# WEEK AHEAD

Monday 9<sup>th</sup> – Friday 13<sup>th</sup> December 2019



Please see the next page for more information on Save the Children's Christmas Jumper Day

Dear Parent/Carer,

The last week of term is always somewhat chaotic, and this is especially the case with regard to Christmas Week. The children have done a wonderful job in decorating the school, there is a lovely spirit very much in evidence—and we are now getting ready for the school Christmas luncheon on Thursday, 12 December and, indeed, the traditional Christmas Carol Service at St Mary's, immediately adjacent to CAEA.

The Carol Service is one of the highlights of the year, and we would urge all parents to make every effort to attend. Please note that it begins at 2:15 on Friday, 13 December, and you may wish to arrive a few minutes early to secure a seat. All parents and families are invited for tea and cakes immediately after the service.

In closing, may we direct your attention to the information regarding our Save the Children Appeal and related announcements. Also, please see the note about horse riding.

We wish you all the merriest of Christmases and every happiness in the New Year.

Best wishes,

Mrs Kim Salthouse  
Head of School

Dr Duncan Rollo  
Principal

Horse riding – Hill Farm

Horse riding will stop during the winter months of January/February and March. It will resume in April after the Easter holiday and continue through the summer term until July.

**Friday 13<sup>th</sup> December 2019**  
*Save the Children's Christmas Jumper Day*  
Carol Service – 2.15pm

**Friday 13<sup>th</sup> December 2019**  
Term Ends - School Finishes - 3.00 pm



## Student Secret Santa

All students are invited to buy a 'Secret Santa' present for another child in their class. This ensures all students receive a Christmas Present at the Christmas lunch.

Your child or child's teacher will be letting you know over the next few days who they can buy a 'Secret Santa' present for.

The present should cost no more than £10.00 and be handed into school by Friday 6<sup>th</sup> December. The presents will be given out at the school Christmas lunch on Thursday 12<sup>th</sup> December. Please wrap the present up and clearly label it with the student's name and class, stating it is for 'Secret Santa'.

Thank you.



**Christmas Jumper Day**

**Friday 13 December**

Dear Parent/Carer,

On **Friday 13 December** we're inviting all pupils to take part in **Save the Children's Christmas Jumper Day**. We're asking pupils to bring in a £2 donation, or whatever they can give, to help transform the futures of children in the UK and around the world.

All money raised will go to Save the Children and will help make sure every child, no matter where they're born, has essentials like food, water and a safe place to sleep at night. Your efforts will help ensure that these children can grow up happy, healthy and become who they want to be.

If you'd like to find out more about Save the Children's Christmas Jumper Day, go to **[christmasjumperday.org](http://christmasjumperday.org)**

**We will also be carrying out a Christmas Raffle during our Church Service on Friday 13<sup>th</sup> December. Any raffle prizes would be gratefully accepted.**

We'd really appreciate your support to make Save the Children's Christmas Jumper Day a success. We look forward to seeing you all at our Service in support of Save the Children, and of course to see the nativity.

Woolly (!) wishes,

Daniel Stott

# NOTICES

## ***Students Who Travel by Taxi***

Please could parents ensure that their child's taxi is informed if a child is to be absent from school and does not need to be collected by the taxi. It has come to light on a number of occasions that taxis have arrived at the school at the end of the day to collect students to return home. We have had to explain that the child has been collected for medical appointments/or sent home unwell.

Thank you.

## ***School Diaries***

Please could all parents check with their children that they have their school diaries. These should have homework assignments written in. Teachers are also checking these diaries to ensure that all parents and students are aware of the demands being made on the children. The diaries are especially helpful in facilitating communication between class tutors and parents.

## ***Sunday Boarding Arrangements***

Please can Parents let Mr Thompson know in advance, either by email at [athompson@centreacademy.net](mailto:athompson@centreacademy.net), or by phone or text message on 07555 416172. This is so that we have numbers for food on Sunday evening and numbers for pick up from Stowmarket train station. Boarders should either arrive at Centre Academy no earlier than 7pm if coming directly or be picked up from Stowmarket train station.

Thank you for your cooperation in this matter.

## ***Boarding House Telephone Numbers:***

Mr Thompson can be contacted on the following mobile number during the week, Monday from 8.00 am to Friday 3.00pm. Please can any arrangements for Sunday evening boarding be made in advance prior to 3.00pm on the Friday. The Care Staff do not stay on site at the weekend and will be out of contact during this period.

Thank you for your cooperation in this matter.

Mr Thompson - 07555 416 172

## ***Gentle Reminders:***

- ✚ If your child requires any medication, please ensure that this is handed into the office or Mrs Beadman. Medication will need to be in its original packet along with the relevant paperwork. The item must be clearly labelled with the student's name and the instructions of administration.
- ✚ Students must not be sent to school if they have a fever/sickness or are feeling ill. Students should be fever/sickness free for 48 hours before returning to school to protect other students from contact with potentially contagious illnesses. Parents will be contacted by the medical staff on duty if a child shows symptoms of illness while in school.
- ✚ Could all students bring stationery in to school for their lessons, e.g. pens/pencils and crayons.
- ✚ Please check and sign homework diaries every week; the diaries are a very important tool to communicate with teachers and parents.
- ✚ All female students are to wear either trousers or skirts with thick tights when participating in drama lessons or drama activities after school.
- ✚ During the summer please ensure your child has sun cream, a sun hat and appropriate glasses with them; all items should be marked with the child's name.

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