



15th February 2024

Dear Parent/Carer,

As we come to the end of this half term, we would like to advise you of the following dates for your diary:

- Spring term commences Monday 26th February.
- Parent Evening – Thursday 7th March 4.30 – 6.00pm – this is for the parents of Coral/Biscay/Flores/Red Sea. All subject teachers will be available for a meeting. If you would like to book a meeting, please contact the office no later than Friday 1st March. Please note these meetings can be either face to face or Teams.
- The date for the UAS/GCSE Parent Evening has been changed to Thursday 14th March 4.00 – 5.00pm this will be for parents with students in Coral class.
- The American Diploma evening which was scheduled for Thursday 14th March has been cancelled.
- Easter Service will be held in St Mary's Church at 2.15 on Friday 22nd March, and school finishes at 3.00 for the Easter holiday.

Individual Health Care Plans – If you have not yet completed your child's IHCP, please could you complete the form and return to the school office. If you would like another copy, please do let the office know and they will email you.

Please find enclosed your child's Provision Plan. If you have any questions, please contact the tutor.

We look forward to seeing students on Monday 26th February for a busy half term. Enjoy your half term break!

Kind regards,

A handwritten signature in black ink that reads "Mrs Lisa Gilbert".

Mrs Lisa Gilbert
Head of School
Centre Academy East Anglia